



NATIONAL AUTOGRASS SPORT ASSOCIATION LTD.

MINUTES OF THE CHAIRMAN'S MEETING HELD Saturday 13th April 2013

AT THE TRAVELODGE, BIRMINGHAM ROAD, WALSALL AT 11.00 AM

League	Name	attended	NASA (MA)	Margaret Allen
1	Nicholas Clarke	Yes	NASA (BH)	Barbara Harper
2			NASA (DT)	Diane Tomkinson
4	Manfred Kampschulte	No	NASA (DH)	Don Hilton
5	Mark Hoppe	Yes	NASA (MB)	Maureen Boyd
6	Anthony Griffiths	Yes	NASA (SB)	Simon Bentley
7	Pete Haines	Yes	NASA (PP)	Pat Patrick
9	Lynn Cooper	Yes		
10	Mark Grice	Yes	Visitor	Pat Ashley
11	Richard Crowther	No	Visitor	Mal Cooper
12	John Lawson	No	Visitor	Kenneth Beals
13	Joan Bevans.	Yes	Visitor	S Belcher
14	Jeffrey Parish	Yes	Visitor	S Williams
15	Ernie Ashley	Yes	Visitor	D Mansfield
16	Peter West	Yes	Visitor	D Rae
18	Derek Lynch	No	Visitor	C Jones
19	Mark Johnston	No	Visitor	
21	John Haffey	No	Visitor	
22	Simon Jackson	No	Visitor	
23	Eamonn Sheehy	No	Visitor	
24	Carole Shaw	Yes	Visitor	
25	Keith Matthews	Yes		

Meeting Chaired by: Don Hilton

Start Time 11.10am

Don Hilton opened the meeting and advised all Delegates should be around the table, Visitors to sit in the chairs behind.

- **Apologies** :- D Lynch R Crowther J Lawson J Baker E Sheehy
- **Minutes of Meeting 17 February 2013**:- K Matthews asked if the boundaries had been sorted J Parish advised they were being obtained from Dave Walker. J Parish or P Patrick will ensure this is available at June Meeting.

Office: 53 Andrew Drive, Haywood Oaks, Blidworth, Notts. NG21 0TX

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**ASSOCIATION OF
AUTHORISING
BODIES**

K Matthews asked how the planning was going with W Wales J Bevan said ongoing.

Adoption of the Minutes of the Chairman's Meeting 17 February 2013:- Proposed P Haines & Seconded M Hoppe

Treasurers Report:-

£59,473.37 in Current Account £ 36,562.89 in Deposit Account.

M Allen advised that 2 instalments had been paid to Insurers and a further one was due in July. £100 had been sent to Marie Currie following the death of Mick Garbutt.

The people still claiming on the personal accident insurance was Sarah Johnston and Keith Featherstone and Don Colquhoun.

M Allen said more information was available on the cancellation insurance. J Bevan asked what was classed as adverse weather conditions, M Allen said if the field is not safe to get an ambulance around to the public. M Allen said not to forget if a club thinks it's safe to race and a director doesn't a director has authority to cancel a meeting. L Cooper asked how? J Parish said it would not just be cancelled it would need to be discussed with the chairman of the day and the safety officer. J Parish pointed out the premium to take out the policy was much cheaper than it will be if a club seeks to take out nearer an event.

M Hoppe said lessons had been learnt following the BH bas and clubs will be approaching events differently. L Cooper asked if there was a likely increase in cancelling meetings due to worrying about running. J Parish said if it's unsafe then the officials should decide if to run or not and if anything goes wrong they could be liable.

P Haines said the Thursday is the problem it may seem ok to run and everyone on field then come racing time it's not safe. M Grice said they were not opening their field for York bas until Friday to hopefully cut down on costs incurred in case it needs to be cancelled. P Haines was surprised at the lack of interest for the Insurance especially as the chairman had asked for it, S Bentley said all bas hosts had been asked but not much response. T Griffiths advised that if they have to cancel the club could stand any losses. D Tomkinson highlighted the issue of possible underinsurance.

Membership/Licence Report:-

B Harper advised as a at 13/4/2012 - 3974 members of nasa 12/4/2013 - 3616 members of nasa M Hoppe asked out of curiosity did B Harper know the split between men/ladies/juniors etc , B Harper said she could work this out. B Harper has heard from all defending champs regarding the nationals except Graham Bennett. Wednesday 22nd of May was the cut of date for holding a licence and attending the nationals. All signing on sheets for allocation purposes must be received by 22nd May. The R101 Form that leagues issue to nasa with the list of qualified drivers needs to be with B Harper by 19/6. Closing date for the L&J Nationals is 17/7/2013.

Signing on sheets are not being completed clearly any writing that cannot be read will not be used towards allocation purposes. B Harper stressed that the new signing on sheets should be used. J Bevan asked if nasa would be issuing a refund for the old signing on sheets that are no longer on in use. B Harper would prefer the new ones to be used but towards end of season if clubs are running out they can use the old ones but must cross out the last two columns that are no longer needed (parent/guardian details for under 18s). B Harper stressed that the envelopes must have the correct postage on them any that are kept by the post office will not be collected by Elaine Pacey, B Harper also suggested the senders address should also be on the back of the envelope. M Hoppe asked if any so far had been rejected B Harper said no.

J Parish also pointed out that drivers should make sure they sign on for the car they are racing, sometimes it might not be the car number in their licence. B Harper said it's also the driver's responsibility to make sure they are signed on the right sheet. M Hoppe asked how we could stop all this it's the same problems every year. B Harper said it's just down to education. J Bevan asked where do they need to send the junior comp test form to, B Harper said it was fine to be sent with the signing on sheets. C Shaw suggested that all the forms have names/dates of when/where they need sending especially when new secretaries take over. B Harper said most do have that information on but if not sure just ask. Reminders are issued at these meetings too. L Cooper suggested at the agm when all the paperwork is handed out that a covering note is on the top with all this information. M Hoppe suggested the cut of dates should be in the fixture book.

D Hilton suggested that the correspondence be moved to after the Directors Report as much of the answers were in that report.

Directors Report:

J Parish advised that M Garbutt had recently passed away M Garbutt had been a long serving member of YAC, worked as a marshall and also had a spell as a nasa director.

J Parish said the board would not be co-opting T Williams onto the board. K Matthews believed that Terry no longer wished to be co-opted and would not be pushing the matter for that reason.

The Yes/No vote had been discussed with the solicitor who confirmed this had always been an option, however in previous votes only for's and abstentions had been used. The secret ballot was still been discussed, due to the implications of the articles etc.

When the AGM notices are issued it will be clear prior to the AGM the expectations of how the meeting will be conducted and what was required.

J Parish was in the process of working on the articles and by-laws with the intention of having draft copies for the 2013 agm. J Bevan asked for clarification of who can propose and second someone into a position on nasa board.

J Parish advised that Neil & Zack Booth disciplinary procedure was re started both failed to attend the disciplinary hearing or provide any evidence therefore the board issued a ban to N Booth until Sept 2014 and Z Booth is now clear of any bans and is therefore eligible to take out a licence now.

With regards the complaint to BAS from mini spares - BAS are dealing.

In respect of the letter received from Leewood regarding the weighing of junior specials nasa would be issuing a reply.

The new nationals file was now available and was handed out today to all leagues present.

2013 nationals are working to this file. If anyone has any feedback please pass back to the board. M Hoppe asked if it can also be emailed to each league M Boyd agreed to deal.

M Hoppe also suggested a list of who has been given a copy today is kept D Tomkinson can provide list from those signed in today.

Following M Hoppes suggestion to make a public event when doing the pairings for the nationals the board are happy to consider any ideas and M Hoppe is to put forward his ideas draft ideas will be put forward for the next chairman's meeting, M Hoppe will work alongside B Harper to accommodate time scales. E Ashley said his league thought it was pointless. J Parish suggested that we await M Hoppes ideas/proposals and then discuss further.

J Parish advised that the UKAC would now be allowed on an experimental basis pre registration, this is capped to 400 cars or less depending on the venue. J Parish said some of the rules were not really within the agreed procedure M Hoppe asked what did not comply. Has he had not received any feedback from the board or V Mackenzie when he issued this information. J Parish said for eg if pre entry is 350 so it's opened up and 60 turn up on the day which 10 cant race. M Hoppe said the rules were issued to the V Mackenzie and this is now the first M Hoppe heard there was an issue the rules were issued 2 weeks ago. M Boyd said we have not had a meeting. M Hoppe said if you've not had a meeting when was it decided there was a problem with them. J Parish said via email discussions had taken place.

J Parish said as they have now been published very little can be done now.

J Parish and D Hardy to re write the rule books, D Hardy to provide technical input J Parish to ensure set out in logical format. Hope to be wrapped up by 2015.

J Parish said the bulk head rule was clarified on the nasa website, anyone wanting to read the scrutineers minutes cannot do so until read the bulk head rule.

Procedures for weighing junior specials were being discussed in the scrutineers meeting.

J Parish h asked for feedback on arm restraints and window nets. E Ashley felt some educating was needed. Arms were still getting out of the window. S Bentley said the arm restraints were not to prevent the arm going out of the window i.e. elbow to wrist could have some movement to the window but it's to prevent the whole arm dangling out. L Cooper said they don't come with instructions. M Hoppe said he has heard people are taking them off whilst racing. S Bentley said it's got to be the driver's responsibility. M Hoppe asked if they would be covered if arm came out of window. The insurance risk assessor was present in the meeting and said as long as the duty of care had been in place and the circumstances were ok then PA insurance would pay out. M Hoppe asked what 'duty of care' was. Insurance man said for eg if a marshall on the start line saw a driver with no arm restraints and allowed him to race this was negligence. Insurance man suggested that the drivers meetings at every meeting had a standard briefing i.e. on a laminated card on this card it could be said all drivers must ensure they have arm restraints/window nets in place prior to racing and that it's their responsibility to ensure they have. Then if for any reason there was a claim and the restraints were not in use there is proof it was advised prior to the race meeting starting.

J Parish said that Scunthorpe Club was experimenting on 'recticel' Marshall Barriers.

J Parish advised it was recommended that on every marshall post there is seat belt cutters.

J Parish reported that some clubs were still using the cross over rule it has been agreed as long as drivers are pre warned this was ok.

The nasa solicitor was available for any club to contact but they would have to cover the cost L Cooper asked if contact had to be through nasa, J Parish said no but contact details would need to be obtained from the board. K Matthews felt the solicitor was expensive.

The central database for driver contact/medical details etc had been agreed by the board due to data protection against the idea. Hopefully this year's licence that had space for this information would assist. Ideas on contact details been easily available were discussed i.e. on the car roof inside the car? Leagues asked for ideas.

B Harper advised she had worked out the split on the licences for this year (last years was not available at this meeting) 2158 Mens Licences 395 Ladies 367 Juniors 401 Mechanics 295 members.

J Bevan asked for clarification on ladies racing with men, D Hilton said per member's handbook in 'special races' they can at the chairman's of the days discretion.

Correspondence:-

N Clarke letter asked for the rule on 2.5 box section being illegal to be reconsidered based on the scrutineers vote been 3 for 3 against 3 abstained. J Bevan said in order to have box section of 2.5 you need to be 3mm which will come out at 2.7 N Clarke said that was the problem people who don't know buy 2.5 and it will measure under that, therefore alot of roll cages will be illegal. M Hoppe asked based on that vote how did it get passed by the board and in the rule book. S Bentley said that the board passed this on D Hardys recommendations. V Mackenzie had now entered the room and advised that there had been a previous vote earlier in the season fully in favour, so not sure why another vote was taken just before agm. V Mackenzie said it had been discussed again today and more were in favour. S Bentley said it's been previously discussed about interfering with other departments so why was this been discussed in chairman's meeting when it was a scrutineering issue. N Clarke advised his league were not happy about it and he felt there was no evidence to suggest there was a problem with the cages now.

Insurance risk assessor commented that it would create liability issues if a rule was withdrawn that had been proposed on safety grounds.

K Matthews letter suggested the board of directors have a chairman and to be elected at the 2013 agm. S Bentley said there always did have one but when B Rouse left it was disbanded so that no one director had 2 votes. K Matthews said the chairman should not have a vote only a casting vote if a tie situation. K Matthews said he might have an ulterior motive regarding the position of Chairman of the Board. Vote took place in the room all in favour non against.

There was a proposal that the articles should be changed so that the chairman only has a casting vote in board meetings. Change to be proposed at an EGM prior to the 2013 AGM.

K Matthews also advised that the chairman should come with the ability to vote if required at meetings not to have to keep taking back to clubs.

M Hoppe asked for clarification of for eg a scrutineer at pre season scrutineering was covered under insurance, ie if not on the field. M Allen said they were covered.

Log Book:-

Rule books - on going

Pairings - on going

Proportional Representation (i.e. if more class 1s in country they should have more places at nats than say for eg class 10 that had less) all agreed wouldn't work would potentially have a nationals based on a couple of classes.

Illegal Cars - data base for cars that fail only recorded in licence J Parish said their league has book that is passed around. It was felt too hard to police.

Storage of Cars at race meetings - discussed not practical at most venues

However increased security for pits should be looked into
Regional Qualifying - no one really interested J Bevan asked 2 leagues wanted to do this could they B Harper said it would be considered
Nasa Forum - J Parish was responding to questions
Rule Books would be on website by oct - J Parish dealing

Nationals 2013 Mens: - S Bentley said no problems

Nationals 2013 L &J:- - J Parish all ok

Nationals 2014:- J Bevan said all ok after 2013 nationals the presentation that was put to the board will be on the website.

AOB:-

Jump start rule: M Hoppe doesn't feel he has witnessed at Radford what was agreed. P Haines feels each start marshal is interpreting different. E Ashley said different clubs are doing it different.
M Hoppe suggested this is on the printed standard card for every drivers meeting.

L Cooper said at Radford they struggled for helpers and said in motor cross it's the driver's responsibility to help or provide a helper. Discussion took place of implications.

M Hoppe said the roles and responsibility of the directors had not been provided yet M Boyd will deal.

K Matthews said he didn't feel comfy with under 18s not been signed on, on a race day. S Bentley said all the board agreed the consent was the way forward except B Harper. B Harper said the consent was with the solicitors.

D Hardy joined the meeting and was asked if a procedure was in place regarding weighing the junior specials he said the problem was staffing levels especially at the L&J nats. M Hoppe said it did not matter when they were weighed but a procedure should be in place for when they are weighed. Discussion took place regards weighing before the event, and maybe they should be available if anyone wanted to buy cars should come legal. M Hoppe agreed to put a procedure proposal to D Hardy.

D Hardy was asked for his comments on the 2.5 box section. D Hardy said it was agreed as far back as 2010 and all in favour. M Hoppe asked if it's been agreed why keep voting on it?

P West asked if a responsible parent should be with a junior if special being weighed M Hoppe the procedure guidelines will have this information in.

B Harper reported that she had just been advised one clubs signing on sheets had not arrived in time to be used for allocation purposes, it was reported to be the SWL. J Bevan said this would have implications on defending champs who might think they done one of their required meetings, this information should be made public.

**apologies were received from S Jackson but not reported in the meeting and confirmation Mens Nationals were going to plan*

Meeting Closed at approx 4pm

Minutes prepared by Diane Tomkinson

Please note if a league wishes to put forward any items for discussion at the next Chairman's meeting it must be put in writing to the Chairman at least 2 weeks before the meeting takes place. The letter must be signed by the League Chairman and forwarded to Secretary: Diane Tomkinson 4 Hallfield Avenue, Micklefield, Leeds LS25 4AU. Email: diane.tonky@btopenworld.com Tele: 0113 2873101/07709471385