



NATIONAL AUTOGRASS SPORT ASSOCIATION LTD.

Minutes of Marshals and Safety Officers combined meeting held on 19th February 2017, Metro Inns, Birmingham Road, Walsall

(1) PRESENT:

Dave Bennett	NASA Chief Marshal
Sandy Williams	NASA Marshals / Safety Officers Secretary
Warren Beatty	NASA Director for Safety Officers
Phil Rogers	NASA Director for Marshals

<u>League Chief Marshal</u>		<u>League Safety Officer</u>	<u>No.</u>	<u>League</u>
Mick Frost	n/a	Mick Wood	01	East Midlands
Kevin Mumford	n/a	Malcolm Butler	02	Gloucestershire
Stuart Thomas		Duncan Rea	04	South Wales
Phill Preece		Kevin Holl	05	Southern
James Lewis	n/a	Neil Griffiths	06	West Midlands
Paddy Bubb		Steph Grasby	07	MAP
Lynn Cooper		Dave Mansfield	09	North Western
Martyn Tinker	n/a	John Howland	10	North Yorkshire
Andy Page	n/a	Paul Maxim	11	Essex
Rod Sutherland	n/a	Dougie Goodwin	12	Yorkshire
Mark Hill		Matt Hay	14	East Anglian
Dan Faulkner	n/a	Connor Pipe	15	Shropshire
Paul Mason		Terry Williams	16	CGTRO
Gareth Lowden		John Berry	18	Kent
Lee Nickling		Jody Lovatt	19	Dales
Colin Wood	n/a	John Marley	21	Northern Ireland
Dave Bennett		Phil Badman	22	Wiltshire
Seamus O'Riordan	n/a	Sean O'Neill	23	Southern Ireland
Carl Secker	n/a	Melvyn Clayton	24	Fenland
Blair Robertson	n/a	Mandy Kennedy	25	Scotland

Names in bold:
n/a:

League Marshals and Safety Officers who attended the meeting
not attended the meeting

Visiting Marshals:-

Andy Preece (EM)
Sandy Williams (CGTRO)
Stuart Miles (LM)

Visiting Safety Officers:-

Steve Belcher (CGTRO)
Phil Fenton (MAP)
Brian Morgan (WM)
Jason Baker (CGTRO)
Susan Mansfield (NW)

(2) Apologies:

Ray Wyeth (05 - Southern), Martyn Tinker (10 - North Yorkshire), Phil Badman (22-Wiltshire), Kev Mumford (02 Gloucs), Arran & Spencer Warburton (14- East Anglian), Blair Robertson (25 – Scotland), Hayden Fletcher (16 – CGTRO), Terry Williams (16 – CGTRO).

The meeting commenced at 11.10 am.

Dave, Chief Marshal, welcomed everyone to the meeting.

(3) **Minutes** of 15th October 2016 meeting were accepted as a true record, proposed by Phill Preece (Southern) seconded by Stuart Thomas (South Wales).

(4) Matters Arising from the 15.10.16 meeting as follows:-

Page 2 – item 2:

- Marshals per post: **Incorrect statement** - “2 marshals per post”, we are working with the current rule - please read the Members Handbook, page 35, rule 19.6 “**There must be a maximum of two competent Marshals per post**”. Lengthy discussion, **Sandy to contact all league secretaries with the following questions and for them to report back with their answer by 1st April 2017, note, if no reply received it will be taken that the league is happy to continue with the current rule:**

OPTION A: 2 MARSHALS PER POST

OPTION B: to remain as printed in current members handbook, page 35, rule 19.6 “THERE MUST BE A MAXIMUM OF TWO COMPETENT MARSHALS PER POST”

Page 2 – item 3:

- DVD** – Phil Rogers confirmed this has been produced.

Page 3:

- Marshals Handbook** – Phil Rogers wants to get this book put together by the end of the year, with the help from the marshals. A simplified version, with bullet points, which would be a big help to new marshals.
- New marshals needed, why aren't people coming forward?
- Abuse from Drivers and Officials:** Discussion took place, neither should be tolerated. Complaints must be put in writing and given to Phil Rogers and the matter can then be dealt with correctly.
- Andy Preece:** The room showed their appreciation to Andy, with a round of applause, for being NASA Chief Marshal for the past 3 years.
- Quad Bikes:** Concern shown about the use of these, the amount of people sitting on them and the way they are being driven:

If a single seater, then ONE person only sits on the bike
If a two seater, then TWO people only sit on the bike
- Track Markers on the bends:** further discussion took place.

Page 6:

- Fire Training session:** All thought this had been very good, and would like to see it happen again, Steph to contact Micky Manning with a view to it being carried out in the North and South of the country.
- Carl Jones:** Warren to contact Carl with a view to him attending the next meeting at Walsall on 8th April and the Nationals, to give a talk on First Aid etc.

5. Correspondence: none received

6. AGENDA:

Report from Dave Bennett, Chief Marshal and Phil Rogers, Director for Marshals:-

Nationals:

- Forms available for the National Marshalling team to complete. The following have put their names forward to assist at the Nationals:-

<i>Dave Bennett</i>	<i>Chief Marshal</i>	<i>mens, L & J</i>
<i>Stuart Thomas</i>	<i>Assistant Chief Marshal</i>	<i>ditto</i>
<i>Andy Preece</i>	<i>East Midlands</i>	<i>ditto</i>
<i>Phill Preece</i>	<i>Southern</i>	<i>ditto</i>

<i>Malcolm Butler</i>	<i>Gloucs)</i>	<i>mens, L & J</i>
<i>Paddy Bubb</i>	<i>MAP</i>	<i>ditto</i>
<i>Stuart Miles</i>	<i>North Western</i>	<i>ditto</i>
<i>Arran Warburton</i>	<i>East Anglian</i>	<i>ditto</i>
<i>Spencer Warburton</i>	<i>East Anglian</i>	<i>ditto</i>
<i>Dave Page</i>	<i>Cwmdu</i>	<i>ditto</i>
<i>Paula Baker</i>	<i>CGTRO</i>	<i>ditto (finish line)</i>
<i>Andrew Goodwin</i>	<i>CGTRO</i>	<i>ditto (finish line)</i>
<i>Paul Meaney</i>	<i>Southern Ireland</i>	<i>ditto</i>
<i>Ray Wyeth</i>	<i>Southern</i>	<i>ditto</i>
<i>Pete West</i>	<i>CGTRO</i>	<i>ditto (spotter)</i>
<i>Terry Williams</i>	<i>CGTRO</i>	<i>ditto (spotter)</i>
<i>Mandy Kennedy</i>	<i>Scotland</i>	<i>ditto (assist with cameras)</i>
<i>Gareth Lowden</i>	<i>Kent</i>	<i>mens only</i>

Safety Officers duties:

<i>Steph Grasby</i>	<i>MAP</i>	<i>mens, L & J</i>
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Dave, Phil & Warren have had a meeting with the host club, Cwmdu. Discussion followed and all were in agreement with:-

- Dave Page, Cwmdu marshal to assist on the start line
- Finish line – chequered flag to be on the inside and outside of the track
- Spotting towers to be used
- The use of a big screen showing the racing for spectators
- Cameras – 1 near lap scorers, 1 behind the start line, 1 the other side of the track
- Carl Smith to be on the camera
- Mandy Kennedy from Scotland offered to help with the cameras
- Steph Grasby, Safety Officers duties
- Marshals will receive a free camping and entry pass
- Marshals Hi-Vis jackets: Sandy to bring them to the next meeting for distribution

Warren Beatty – Director for Safety:

NASA Safety Officer Team – Track Inspection Team:

- Warren has been asked by the board to put together a safety officer / track inspection team to cover track inspections on behalf of NASA, hoping this could be done for the start of 2017 season. Split into 8 areas.
- At present the team consists of Warren Beatty, Martyn Tinker, Pat Patrick (inspection forms), Stuart Thomas, Don Hilton, Warren is looking for three more members to join the team covering areas 4, 6 & 7. NASA will cover the cost of each person's gate money and travel expenses. Warren is going to visit venues before race dates this year to carry out inspections. Note: Duncan Rea put his name forward.
- Going forward Warren is looking at having a couple of separate meetings with the team to discuss a plan, looking at the inspection being carried out, forward the inspection form to Pat as normal, forwarding a report to Warren based on the findings. Warren will then email the safety officer of that club a report based on the findings, along with a timescale to have the defects corrected. Warren confirmed he didn't want a meeting stopped from going ahead, but if you feel something isn't correct to call him and a decision can be made between each other.

Track Inspection Forms 2017:

- Warren asked at the last meeting did anyone want any amendments / changes to the current inspection form for the 2017 season, no emails were received so he contacted Pat to go ahead with the same form as used in 2016.

Insurance Update:

- 2nd March: Warren to have a meeting with Chris Jones, please email Warren if you have any questions that need answering.

Breath Testing:

- NASA has been trialling a new machine, being discussed in Chairman's meeting today. Keith Matthews has obtained a price for quantity; it would be useful if all clubs/leagues were using the same type of equipment.

John Symes Update:

- John had carried out an assessment of the Kent Autograss Club and he submitted his report back to NASA, he will be attending the next Directors meeting on 4th March, if decided to use John as an external consultant, he will be asked to attend a race meeting with Warren and work alongside that club/league Safety Officer.

Drug Testing:

- 26th March: Scunthorpe race meeting / test day: Keith or Warren will be using the equipment for Drug Testing.

Pits Rule Change – Children/Dogs:

- The rule on keeping children and dogs out of the pits is being amended. New signs with revised wording to be produced.

Safety Officer / Marshal Training 2017:

- Integro, our insurance company are looking into a training division for the Clerk of the Course etc. As mentioned earlier in these minutes, Steph to approach Micky Manning to confirm Fire Training and Warren to contact Carl Jones for First Aid.

Concussion Policy:

- Warren has been asked to write a concussion policy as a guide for our sport, at present Chris Jones has the policy and he is reviewing the document.

NASA Camping Guidelines:

- Please follow the guidelines as set out in Members Handbook.

It would be appreciated if all Marshals and Safety Officers – from all leagues and clubs could attend these meetings and any training days that are organised.

Contact details:

Warren Beatty, Director: 07833 712908.

Email: warren.beatty@national-autograss.co.uk

7. ANY OTHER BUSINESS:

- Nationals de-brief on the Saturday evening following the days racing. All felt this had been beneficial last year and it was agreed to continue with this.
- Towing Eye: Phil Rogers to take to the scrutineers (to speak to Vernon).
- Sandy expressed her sadness at the recent loss of Eric Gittoes, a long serving safety officer for the West Midlands League and Rose Savage, a hardworking member of the St Neots Club.

DATES FOR 2017 MEETINGS, 11am starts
8 April, 10 June, 14 October

There being no further business the meeting closed at 2.10pm.

CHIEF MARSHAL:	Dave:	Tel: 07856 241089 Email: dave.bennett@national-autograss.co.uk
SECRETARY:	Sandy:	Tel: 01522 684493 / 07939 074289 Email: sandy.williams@national-autograss.co.uk 153 Rookery Lane, Lincoln, LN6 7PW
DIRECTOR for Marshals:	Phil:	Tel: 07891 040476 Email: phil.rogers@national-autograss.co.uk
DIRECTOR for Safety Officers:	Warren:	Tel: 07833 712908 Email: warren.beatty@national-autograss.co.uk

NASA AGM 26 November 2017- 12 noon

Please note: if a league requires any items for discussion – these must be put in writing to The Chief Track Marshal, 2 weeks before the meeting takes place. The letter must be signed by the League Chairman and Chief Marshal / or Safety Officer.

Brought forward from previous minutes:

(4) DRIVERS BRIEFING – BULLET POINTS

1. Autograss racing is a non-contact motorsport. Contact will not be tolerated!
2. Ensure you are signed on for every car you intend driving, be they yours or otherwise.
3. If officiating, you must be signed on the Officials signing on sheet.
4. If you move prior to the bungee this will be considered a jump start and you will be black flagged. If you move but then let other competitors start prior to yourself your penalty will be at the marshal's discretion.
5. All safety equipment such as goggles and wrist restraints must be worn and fitted in the correct manner. Failure to do so will result in being excluded from the race and / or invalidate NASA insurance.
6. Disturbing 2 track markers on the same corner is a green flag offence. 3 is a black flag offence.
7. Taking down a single track marker and gaining advantage is a black flag offence.
8. From the start line, obstructing or contact with other competitors, howsoever caused, will be construed as dangerous driving and a black flag offence.
9. Abusive and / or aggressive behaviour in any way to any other person will not be tolerated and will be subject to the NASA disciplinary procedures laid down in your Member's Handbook.